YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Mohan Lal Jain (Mohan Bhaiya) govt. College, Khursipar, Bhilai (C.G.)
• Name of the Head of the institution	Mr. Omprakash Agrawal
• Designation	Principal incharge
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	06268286457
• Mobile no	06268286457
• Registered e-mail	govt.newcollegekhursiparbhilai@gmail.com
• Alternate e-mail	govt.newcollegekhursiparbhilai@gmail.com
• Address	Mohan Lal Jain (Mohan Bhaiya) govt. College, Khursipar, Bhilai, Zone-2, Sector-11, New Khursipar, Bhilai, Durg
• City/Town	Bhilai
• State/UT	Chhattisgarh
• Pin Code	490011
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education

• Location	**Urban**
• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Hemchand Yadav University, Durg (C.G.)**
• Name of the IQAC Coordinator	**Dr. Sunita Mishra**
• Phone No.	**9827190729**
• Alternate phone No.	**9109881337**
• Mobile	**9827190729**
• IQAC e-mail address	**sunitamishradwivedi@gmail.com**
• Alternate Email address	**govt.newcollegekhursiparbhilai@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.mljgck.ac.in/Content/19_117_academic%20calandor%202021-22%20NEW_2021058121741.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.57**	**2022**	**28/06/2022**	**27/06/2027**

6.Date of Establishment of IQAC	**28/08/2020**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	7
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Submission of SSR (2016 to 2021) and NAAC accreditation.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
SSR Submission	NAAC accreditation

13.Whether the AQAR was placed before statutory body?	No
• Name of the statutory body	

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	12/01/2023

15.Multidisciplinary / interdisciplinary

Multidisciplinary education is extremely significant in the in present scenario, steps towards holistic development and identification of talent is utmost importance to make students update with the current trends, computer knowledge is essential and therefore compulsory computer application courses should be introduced in Graduation in Humanities. Same study of science should become a part of all courses in the humanities and social science at the university stage, even the teaching of science can be enriched by the inclusion of same elements of humanities and social science. The students can get exposure of different fields at UG and PG level. Since our affiliated college, the exchange program amongst various facuties of colleges under Hemchand yadav University (HYU) can benefit students to make them aware of subjects and self reliant.

16.Academic bank of credits (ABC):

The present scenario of pandemic and crisis of employment, it is difficult for the students to continue the higher education, therefore the student can be earn up to 50% credit from outside the college through SWAYAM, NPTEL etc., the students can be provided with a unique ID. E-learning, E-library and other digital facilities can improve their performance and Gross enrollment ratio (GER). Since number of female students is high, the students wherever get settled can carry their credits. Because of financial crisis, many students can accumulate credits for seven years. Value added course like industrial chemistry, social work, spoken English, organic cultivation etc. can also be introduced.

17.Skill development:

To make students Atmanirbhar, skill development is a significant driver to address poverty reduction by improving employability and inclusive growth. Short time courses like water and soil analysis based on chemical testing. For the female students tailoring, Beautician, Cooking and baking etc. can be introduced. Making surrounding eco-friendly replacement of plastic bags by paper bags and paper mache. For the students with biology background courses on blood testing can be introduced Godhan (Cow dung) based skill can promote organic farming. Yoga training can promote physical and Mental health and the students can take yoga as profession.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In pursuit of knowledge, wisdom and truth was always considered in Indian thought and philosophy. To promote our mother tongue Hindi and Sanskrit will be mainstreamed, including Sanskrit as one of the language options in the three of the language formula. Subjects such as mathematics, astronomy, philosophy, linguistics, dramatics, yoga etc. The students can go to nearby Sanskrit college in Raipur and the students can go to Indian culture and music university in khairagarh. The local language can be promoted by having a short course on Chhattisgarhi, because un state competitive exams separate question paper on Chhattisgarhi language is compulsory. Rich diversity of state and nation should be imbibed by promoting Tourism. Language and Culture are so deep rooted that learning of language without understanding of culture is incomplete.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The students will have a clear understanding of what needs to be accomplished. The OBE can be compared across different institutions. The institutions can compare outcomes to determine what credits to award the students. Parents and community members can give inputs in order to uphold the education. The focus on outcome based education can be practical and Reflective. Whatever skill based course or core subjects, students have taken, later on they can become self reliant and confident. So the students can continue the higher education with clarity, flexibility, comparison and Involvement.`

20.Distance education/online education:

Recent rice in epidemic and Pandemics necessitates that we are ready with alternative modes of quality education. In the meantime, the existing digital platforms and ongoing ICT based educational initiative must be optimized and expanded to meet the current and future challenges in providing quality education for all. During Pandemic and teachers have made a lot of effort to continue online classes on Google meet, Zoom platform. The affiliated colleges can get connected online and sign memorandum of understanding with other affiliated colleges to conduct expertise online classes. So the students can continue courses of their online and offline mode. Necessity is the mother of inventions and we will try our best to invent new methods to improve the teaching-learning process.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	298

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	886

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	844

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	359

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	13

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	0

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	18
4.2 Total expenditure excluding salary during the year (INR in lakhs)	15.49
4.3 Total number of computers on campus for academic purposes	10

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Response:-

Mohan Lal Jain (Mohan Bhaiya) Govt. College, Khursipar , Bhilai previously Known as Govt. Naveen College, Khursipar , Bhilai is affiliated to Hemchand Yadav University Durg and it follows the university prescribed curriculum. The institute duly follows the academic calendar using pedagogy and various activities according to University ordinances.

The present university designs the curriculum and revises it as and when necessary. The curriculum is displayed on the website of university and also available in all departments and in library of the College.

The annual academic calendar is prepared in advance by the office of the commissioner, Directorate of Higher Education, Govt. of Chhattisgarh, which is implemented by the university and the College follows the academic calendar accordingly.

The academic time table for each program in pepared by the institute following the directives of HEI, C.G. state government and UGC

guidelines.

The teachers prepare a teaching plan for every academic session and got it approved by the principal. The teaching plan consists of work load, individual time table.

The principal monitors, the daily diary and observes whether the teacher is performing duties as per academic calendar and teaching plan.

During the meeting the principal takes feedback from all staff members regarding the details of syllabus completed and it is ensured that at least assigned part of syllabus is completed before the internal exams.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	(https://www.durguniversity.ac.in/)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.- The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Response :-

The new academic session starts in July every year and ends in the month of June of the consecutive year. in UG annual examination pattern is followed while in PG semester pattern in followed. Admissions both UG and PG Classes are provided on the basis of merit and Goverment's reservation policy for SC/ST/OBC students.

The teaching time-table is displayed on the notice board of the college, for timely completion of syllabus, Guest lecturersare appointed in PG deparments. The fresher's are made acquainted with the college and university norms and regulation.The conduction of internal assessment is a regular process and a part of curriculum and the marks oblained are added to the final scores. Model exams for the UG classes are also conducted in the month of January.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	(https://www.durguniversity.ac.in/)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Gender :- The course covers a large area of women related issues like women empowerment policies, gender development and violence against women.

Environment and Sustainability :- The institution follows curriculum of Hemchand Yadav University, Durg and hence offers a paper on environmental studies as part of syllabus of UG students. This enables the students to learn about the eco-system and other on environmental factors. They also learn how to protect the on environment and made aware of global warming and other related issues.

Human Values and Rights :-Higher education without ethical values is like a flower without programmes some of the topics in the

curriculum of value education. Creating awareness about Human Rights is continuously demonstrated on the campus, values are something which are desirable and worthy of regard for their own sake. Human values are which help us to live in synchronization with the world. The following course describes the Human values. Besides value education, Human Right is offered as fundamental course to the first year students of all UG course as per the university norm.

Professional Ethics :-The course mention below describes professionally accepted standards of personal, business behavior, values and guiding principle. Codes of professional ethics are often established by professional organizations to guide members in performing their job functions according to sound and consistent ethical principles. Professional ethics is taught to the students of M.Com – I/II semester to aware about the companies act and legal environment for security markets etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

43

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

78

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**E. None of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.mljgck.ac.in/college.aspx?pageid=104&PageName=Criteria%20I

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

886

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

492

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the entry level, class XII scores are taken as the initial indicator of student's learning ability. Further judgment in subsequent years is based on academic performance, level of alertness, participation in discussions. These are augmented by observations made by the faculty. Student's themselves express extra interests in subjects or approach teachers with their problems. Measures are taken accordingly to address the needs of students with different levels of competence. The advanced learners and university rank holders are felicitated on the annual day. They are given leadership roles in departmental and society activities to develop organizational skills and teach the value of teamwork. Students are chosen as class representatives, giving them an opportunity to display their leadership skills. They are also nominated to represent the college or department in intra and inter college competitions. They are also motivated to set high goals for themselves and counseled to prepare for entrance and competitive examinations. Slow learners are given more attention both inside and outside the class. They are encouraged to take part in departmental activities. Those with potential eventually graduate to leadership roles. Efforts are made to identify and nurture their skills and

talents in order to bolster their confidence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
886	13

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Answer:

Learning at the College has always been student centric. The students participate in various academic and co-curricular activities within and outside the college. PG Students are given individual projects and class assignments, focusing on self study and independent learning. The learning by percept is the core idea of the teaching activities in the college. The core competence of students is developed by combining theoretical knowledge with practical experimentation, field studies, project works, seminar etc. The experimental learning is the integral part of the studies in the college. For all science courses, namely Botany, Chemistry, Zoology, Physics the practical's are the integral part of the syllabus. In some social science courses like Geography practical learning is the part and parcel of the syllabus. The field project in which students visit an area outside the college is the part of the syllabus of Geography. Students are given projects to find creative solutions to the real world problems. As a part of routine teaching-learning process, some departments organize lectures by subject matter experts. The participative learning guides the teaching activities in the college and students are involved at different levels in study related activities. Studetns are made well aware of syllabus, they are informed about the standard books or

study materials and are given notes and handouts.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://www.mljgck.ac.in/college.aspx?pageid=105&PageName=Criteria%20II

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Answer:

Due to lack of resources and funds the computers are not installed in the respective departments, but we have LCD Projector and screen and is used as a common facility. We do have primitive computer lab for BCA, which has to be updated with time. But the students do have smart phones to compensate their need of ICT. The staff is familiar with the latest ICT tools. Video lectures, PDF, Audio lectures are already uploaded.Social media is skill fully used by the college through its whattsaap group. The institution encourages teachers to attend training programmes, workshops, seminars related to the ICT use as innovation in teaching learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

Data Template Provided

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Answer:

Evaluation is an integral part of teaching learning process. The college implement academic calendar by including internal assessment and the university examination:-

As per the academic calendar, tentative schedule is prepared and displayed on the schedule in prepared and displayed on the notice board website and on the whatsapp group of the classes. The examination committee monitors and conducts internal examinations in the college. All the teachers submit the question papers to the examination committee. The internal examination committee displays the schedule of internal exams on notice board. The signature of the students are taken at the time of internal exams. The students are provided with the corrected answer sheets by the relevant subject teacher. The doubts are queries of the students are clarified by the examiner. Examination procedure college completely adopts university's examination procedure. In UG Programmes, annual examination pattern is adopted. Model exams are arranged in the month of December/January and 10% of the marks obtained in this exam are added to the final scores obtained in this annual exam. At PG level, college has semester system in which there is comprised of written tests and assignments topic presentation. Main theory paper in the semester exam consist of 80 marks. Assessment work is carried out by the concerned subject faculty in the institution. The evaluation reports are prepared within the stipulated time and communicated to the students in the classroom.

File Description	Documents
Any additional information	*View File*
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:-

The students are introduced with the syllabus and pattern of examination in the beginning of every academic year. With coordination of the concerned department, the schedule for theory and practical is planned. The teaching plan is prepared according to the academic calendar provided by the Higher Education Department. Guidelines for teachers and students for internal assessments are prepared as per the university guidelines and are made available to all faculty. The faculty members however have a certain amount of flexibility in deciding on the kind of assignment. The schedule for Internal examination is announced by faculty of the PG department at least a week in advance. After checking answer sheets/assignments are shared with students and marking pattern is discussed. The institution has an effective mechanism for redressal of grievances pertaining to internal assessment. The maximum and minimum marks in internal assessments are reviewed and discussed. For the UG students, the academic calendar of university is followed and Internal exams is conducted and the marks are send online to the university and 10% marks of all the subjects are included in the final exams of university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:-

The syllabus of all the departments with the program outcomes of all the UG and PG programmes and the course outcomes of all the individual course offered by departments are displayed on the college website. University Website:- Hemchand Yadav University, Durg is maintaining a website to manage academic and administrative duties of the university. College Website:- These details are accessible to the students, faculty members and the Public. Academic

Calendar:- The Academic calendar is displayed on university website and college website. It tells comprehensive details of the coming academic session. For students, through classroom discussion, expert lectures and practical's, all these outcomes are shared with the students. The college deputes teachers for workshops, seminars, conferences and faculty development program to enrich them to attain the outcomes while teaching learning in the classes. Learning outcomes form an integral part of the college vision, mission, and objectives. The learning objectives are communicated through various means such as college prospectus, principal's address to students and the faculties. Many teachers are the members of Board of studies or of syllabus sub committees, basic perception takes place in exact manner and helps in improving the quality of teachinglearning. Teachers of every departments interact with the students about what they are supposed to get at the end of each program.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Response:- The college collects data on student's learning outcomes in different ways mentioned below:- 1. Students feedback in Google forms. 2. University examination results. 3. Performance in practical classes. 4. Involvement in Completing UG and PG Assignments. 5. The examination results and feed back reports are analyzed by the IQAC and steps for improvement are planned accordingly. 6. Continuous assessment provides feedback for the efficacy of the teaching-learning process and learning outcomes of each course. 7. The result of the college is displayed on the website. The students follow the program outcomes and course outcomes. 8. The department assess the number of students who have successfully completed the course. Regular assessment in helps in evaluating the teaching-learning process and learning outcomes of each course. 9. The evaluation is based on tests, assignments which are regularly given to the students. Various courses include study of scope of the course, skill enhancement,

conceptual understanding, experiential and fieldwork learning. 10. Various courses have project work and seminars which help in

evaluation process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

359

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.mljgck.ac.in/Content/21_124_SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:-

- With our limited resources we are trying to impart knowledge to the students for the curriculum and also making them aware of the environment and community responsibilities.
- With various social activities and community services, students are made aware for environment and it helps in making students, a responsible citizens.
- In spite of old rented building, we are managing all activities, the NSS activities cultivates the spirit of social services.
- Through Seminars and interactions conducted by various departments from time to time, Personalization i.e. transfer of knowledge is done.
- Through codification that is converting knowledge into artifacts like documents, iomages and videos information is disseminated. This is done by preparing PPT, Video lectures by the faculty.
- In some departments Resource personal are invited to guide students and spark off the curiosity of the students.
- The library has many books and e-books and students are encouraged to access the books from the library and acquire knowledge.
- Students enrolled in BCA are asked to do Mini Project, and develop their skills for software technology.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

EXTENSION ACTIVITIES

Mohan Lal Jain Govt. College believes that the extension activities are as significant as the academic activities for the holistic development of the students. The college administration and the faculty motivates their all the students for active participation in extension activities.

The significant work done under Red cross unit and NSS of the college for sensitizing its students to social issues are as follows:-

HEALTH AWARENESS PROGRAMMS:- The institution regularly organizes health awareness programmes for students. Taking this legacy forward the institution invites Doctors and health experts to provide informations related to health diseases and its precautionary advices. And making students aware for COVID-19 protection. The institution also organizes mask and soap distribution programmes for students and faculties of the institution.

TREE PLANTATION:-The institution encouraged its students to go for plantation at college campus so that the efforts to make the world a better place.

File Description	Documents
Paste link for additional information	www.mljgck.ac.in
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	<u>View File</u>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

04

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	<u>View File</u>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Answer :

This College was established in the year of 2014 with an objective to provide education in the economically backward area. The college is functioning is an old and rented building of Bhilai steel plant and recently land is allotment is in the process. At the present

total number of classrooms in the college are 18 and the number of laboratories are 06.

The college originated its journey on the path of academic excellence offer getting recognition from department of Higher education Govt. Of C.G. and affiliation from Hemchand Yadav University ,Durg. Presently, the college is offering 298courses & is enrolled with a total of 886 students. The college follows conventional chalk- talk method.

Chemistry laboratory – chromatography cabinet, balance, water bath, Heating mantle, Hot plate.

Physics laboratory – PN and Zenur Diode CKT, PNP Transistor CKT, Spectrometer, Compound Pendulum, Keter's Pendulum, Energy band gap of semiconductor CKT, Banton's apparatus visible photo-spectrometer, Digital Balance.

Zoology laboratory – PH Meter, Compound Microscope, Binocular Microscope, centrifuge, chromatographic chamber, photoelectric calorimeter, digital balance, Haemocytometer and Haemoglobin meter.

Botany laboratory – EPSON Projector, compound microscope, vertical Autoclave, Incubator, Dissecting Microscope, Centrifuge, Digital= Balance, PH meter.

Geography laboratory – Equipped with chain and type complete set, Prismatic compass complete set plane table complete set Topo Sheet.

Computer laboratory – 10 PC Desktops available for use.

This college has one LCD Projector which have been made available to all departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mljgck.ac.in/College.aspx?pageid=107&PageName=Criteria%20IV&topicid=85

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Answer :-

The college infrastructural facilities will develop as soon as we receive grant from the funding agencies and state government.

Our college team has track record of participation and winning matches at zonal, Inter zonal university and interuniversity levels. Many of our students have represented in the affiliating university teams at different levels. We have necessary equipment for some outdoor and indoor activities.

Outdoor Games – Badminton , Cricket Kit, Javelin.

Indoor Games – carom, table tennis, chess, Air bike(GYM Cycle).

Our college organizes annual sports meet every year students and winners are felicitated with medals, certificate etc. Players are provided with free sports kit, Track suit, T- Shirt and Lower pants for practice session for participating at state, national level sports events. Players are given TA/DA as per university/ state norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mljgck.ac.in/College.aspx?pageid=107&PageName=Criteria%20IV&topicid=86

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.49

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Answer:

Response:-

The Library of the college was established in 2014, since then its sharing the academic as well as general knowledge amongst the students as well as the faculties. In the present scenario the Library is setup in a classroom managed temporarily by the faculties of college as there is no permanent librarian post in the college. To manage this situation, time division and class rotation method caters the accessibility to student of economically weaker section.

The academic library houses the current, reliable and relevant informations is form of books which serves to assuage the information requirements of students & faculty.

Futhermore, the e-learning source as e-journal e-books & course-related departmental library division is extended.

In the current session i.e, 2021-22 the library hubs of 3791 books is total of various domain.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

16882

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	**No File Uploaded**
Dctails of library usagc by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Answer: The College promotes and supports the facilities and uses of ICT based tools for better, efficient and magnified teaching & learning process for betterment of the students. The college motivates and mandates the use ICT enabled tools for efficient teaching in the classroom.

The ICT based facilities provided by the college for the students are:-

1. **Most of the faculties are well informed about the use of either smart phone or tablet of laptop or desktop to perform e-teaching when requested.**
2. **Most of the teachers are well informed in digitally disbursing class notes, PPT, study material etc.**
3. **LCD projector with well-accommodated foldable screen is available as a common facility for all departments.**
4. **Free accessibility of Wi-fi with high speed internet is available for everyone.**
5. **A 4G high speed internet connectivity is available for wi-fi & printing facilities.**
6. **Information regarding upcoming events in the college are available on the college website.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

10

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15.49

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Answer:

The college has adequate infrastructure facilities to cater the smooth teaching & learning process.

To facilitate the maintenance & extension of infrastructural facilities the college has setup several committees for recommending

the various proposals tenders related to expenditure.

The institution has 18 classrooms well-equipped with LED lights, fans, desks & benches.

To aid the coursesthe departmental laboratory of Physics,Chemistry,Botany,Zoology, Geography & computer has been established which makes it total of 6 Labs.

The institution has in-built courtyard for outdoor sports activities such as Kho-kho, Badminton and volleyball and various sports gears for indoor & outdoor games.

To monitor the security and safety the college has 6 CCTV installed at various points.

In addition to the academic activities the students are catered with extended club activities like NSS, Red-cross and different departmental clubs to enchance their domain of learning.

To provide a healthy environment to students the institution has 24x7 water and electricity supply along with RO drinking water system and washrooms.

To support the students with their academics the institution provides a library hub of 3791 books with variousmagazines alongwith departmental Library for PG related courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.mljgck.ac.in/College.aspx?pageid=107&PageName=Criteria%20IV&topicid=101

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

346

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to Institutional website	https://www.mljgck.ac.in/college.aspx?pageid=108&PageName=Criteria%20V
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

:- In the past, the student council was constituted by the college in the year 2016-17. The office bearers of student council are elected as well as nominated as per the government directives. From

(2017-18, 2018-19,2019-20), the toppers were nominated as office bearers. in the year 2020-21 and 2021-22, the student council was not formed due to COVID as directed by govt. Student Union comprises of president vice president, secretary and joint secretary.

NSS wing organized some activities during the year 2021-22

a.Plantation(31.12.2021)

b.Freedom Run(Fit India)(18.09.2021)

c. Rashtriya Yuva divas celebration 12.01.2022

Red Cross :-

a.Mask distribution 20.07.2021.

b.Health checkup and General awareness for health (29.09.2021)

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/hei/aqar_prepare/36512?part=2#20
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	*View File*

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college was started in 2014, in 2017 first batch of students completed the graduation and in 2019, students completed their post graduation. Since then due to COVID – 19 and Lockdown this scheme could not be implemented.

So in the year 2021-22, the alumni association was not existing.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Answer:

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Vision:- Ya Vidya sa Vimuktaya.

Mission:- To create Healthy and clean environment.

The college works with the objectives.
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- To provide integrated education of human value to young mind.
- To cooperate economic & community development through education of up-coming youth which have potential of productive partnership.
- To provide higher education for the deprived and non-meritorious students.
- Provide services to neighborhood through communityout reach programme.
- Our strength is our devoted faculty.

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Perspective/Strategic Plan:

The institution has a perspective/strategic plan to help it develop
in a systematic sustained manner.
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- Submission of applications for grants from government resources.
- Mobilization of funds from non-government resources.
- Shifting from old and rental building to new campus.
- Maintenance of the pre-existing infra-structure of the college.
- Introduction of new academic programmes at UG and PG level.
- To enhance national value and escalate National Service Scheme.
- Promoting the faculty development training programme.
- To educate students & create more awareness in the current social issues like Swachhbarat, AIDS etc.
- Seminars are organized by students to improve their skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Response:- The Principal is the Head of the office who takes the lead in the governance and management of the college. Meeting of the staff council is arranged regularly to discuss the various affairs of the college with a special emphasis an improving the teaching and learning of the college. Decentralization is the key to the democratic administration and hence various subcommittees are made in the staff council. For proper running of the college, the entire system of administration is decentralized various employees at different levels are included, they participate in various activities and programmes resulting in coordination of team work.

The college has many sections and committees. The decentralization and participation of all the stakeholders result in collaboration, unity and team spirit which helps fulfill the mission and vision of the college. The committee has coordinator and members working in a team. The important committee functioning in the college are Discipline committee, Parent teacher committee, Anti ragging committee, College development committee, Sports committee, Account auditing committee, SC/ST Scholarship committee, time table committee, College maintenance committee, Internal examination and evaluation committees, Library committee, Student union committee, IQAC committee, Red cross committee, Guest lecture committee, AISHE committee, Examination Committee, SVEEP committee, Gender issues and internal complain committee. The in-house committees involving every staff members. To address transparency in operations the fees to be charged from the student is clearly mentioned in the prospectus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Response:- MLJ Govt. College Khursipar, Bhilai is governed effectively and the college administration, in consultation with faculty, students and other stakeholders, make plans for the up-gradation, addition and maintenance of college facilities. It has a well designed organizational structure with different bodies and committees and well-defined processes to provide leadership and manage staff functions and initiate timely action, in tune with its vision and mission. The College identified strategic/perspective

plans and imperatives and employed necessary efforts to improve the thrust areas like:-

- Online teaching and learning
- FDP
- Co-curricular and extra-curricular activities.
- Utilization of Government Funds.

The College also utilized its non-governmental Janbhagidari funds for smooth functioning and enhancement of its teaching-learning process. Two computer operators and one peon were appointed by Janbhagidari fund of the college. Due to the paucity of Government appointments, college decided for the appointments of Janbhagidari workers. The total expenditure on the salaries of Janbhagidari appointments was borne out the JBS fund.

Strategic Plan:- The institution has a strategic plan in place to help it develop in a systematic, well thought out and phased manner. Application for grants from Government and Non-Government Sources.

- Proposal for institution ownBuilding.
- Rennovations to revive ageing infrastructure.
- Improvement of the scope and profile of the teaching-learning experience through greater use of ICT and innovative means.
- Application for more substantive posts from the State Government.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://assessmentonline.naac.gov.in/public/index.php/hei/aqar_prepare/36512?part=2
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:- The Principal is the nodal authority of the college for all academic administrative and financial matters. The team includes departmental heads, IQAC Coordinator, Staff Council secretary and Head Clerk/Accountant to assign in functioning of the college. The

Principal is the convener of the meetings and is responsible for work distribution for smooth functioning of academic and administrative work in a definite time. The Principal constantly monitors the progress and give necessary suggestions and guidance to the staff.

Internal Quality Assurance Cell ensures quality enhancement is a continuous process, the IQAC becomes a part of the institutions' system and works towards realization of the goals of quality improvement. The Prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. Since August 2020, IQAC is constituted as per the guidelines of NAAC with major focus as improving the academic and administrative performance of the College. IQAC make aware the students and faculty of the latest trends in SSR Preparation and NAAC Preparation. Some departments are one man department therefore they themselves manage the department and plan in advance the execution of teaching plan, syllabus completion, class assignments, internal assessments. Some departments have guest lectures which along with HOD are actively involved in the teaching-learning process.

File Description	Documents
Paste link for additional information	https://agriportal.cg.nic.in/beej/WebPage/vetan%20bhatta%20and%20suvidha.pdf
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Response:- Indeed the welfare of faculties and staff and the services provided at the work place become vital for continuous improvement in the work environment. The Institution provides welfare measures for staff which are as follows:-

- Medical Allowance Scheme:- Is charted out by the govt. of Chhattisgarh, which helps class III and class IV employees to meet minor medical expenses.
- Gratuity:- Applicable to every staff member after 5 years of permanent service. Medical Reimbursement:- With Sophisticated super-specialty private hospitals and diagnostic centers for cost effective prognosis and treatment..
- General Provident Fund:- The college provide up to 75% from the provident fund account to respective teachers and employees for meeting expenses like treatment of a family member, marriage of their wards, and even house construction or purchase of land.
- Maternity and Paternity:- Leave as per state government rule. Full paid maternity leave 180 days fully paid maternity leaves to all the female employees.
- Child Care Leave:- Is granted to female staff, for any health related issues and education related issues till the age of 18.
- Encashment :- Encashment of El at the end of the service. At the time of superannuation of an employees, he/she can encash his/her earned leaves (EL) as per the rules of the Higher Education Department.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File]()

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Response:- Yes, the College follows a performance appraisal system for all teaching and non- teaching staff. Every faculty member teaching and non-teaching has to submit self appraisal from to the Principal at the end of the academic year. Teaching faculty performance is reviewed based on API forms, Confidential reports. Staff self-appraisal is carried out through a well-structured staff self-appraisal form, which is to be filled and submitted by each faculty member at the end of every academic year. The assessment is based on participation in orientation and training programs, academic progress like Ph.D, NET/SET qualifications, paper presentation publication in National and International Seminar and Conferences are same measures and features for performance appraisal of faculty members. The Principal evaluate the self-appraisal forms of the faculty members and then forward them to the higher authorities for final marking. Non-teaching staff are based on the confidential report, which is assessed based on attitude towards public, co-workers, staff / student relation, job performance, pro activeness, behavior and sincerity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:- The college is in the process for both internal and external financial audits. The internal financial accounting is partially done every month and is completed before 10th of every month considering all the previous month transactions. Three months report is compiled, after completion of the three months account the same accounts are audited by the internal audit committee from the staff appointed by the principal. They are senior professors and faculty members of economics and commerce if there is any mistake, it is tried to rectify and then submitted. A report of the three months expenditure is prepared and sent to the Directorate of Higher Education. The financial transactions of the college are of various type:-

1. . Government Funds:- This is the main source of funding in the college. The audit wing of the directorate of higher education does the audit of these funds.
2. UGC Grants:- It is not available to the college since college doesn't have 12(B) as college doesn't have its own building and land.
3. Janbhagidari Funds:- The fund available is managed by the Principal and Internal Committee.
4. Exam Fund:- This fund is provided by the university and the detailed accounts and calculations are send to the university.
5. Non-Government Funds:- Amalgmated(Cashbook is accordingly maintained).
6. RUSA Grant:- It is also not available because 12 (B) is not available the college doesn't have its own building and land.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Response:- The optimal mobilization and utilization of resources and funds are of paramount importance for the institution as it accelerates the development and helps in promotion of academic excellence. Since we don't own the building, it is a rented building of Old Bhilai Steel Plant School, therefore we are not eligible for 12(B) and because of that we are deprived of grant from U.G.C. Therefore with meagre resources we are somehow managing the College. The institution is just managed by the C.G. State Government in the form of annual non-planned and planned funds for development purposes.

All the Government and Non-government financial grants were utilized judiciously, expeditiously and transparently while fully keeping in mind the best interests of all the stakeholders. The Principal (Drawing and Disbursing Officer) ensures that the funds is utilized for the specific purpose for which it has been obtained. The Principal in consultation with the purchase committee/concerned department follow the formalities for utilization of fund. Quotations are sought and them following the required formalities

supply order is given to the vendor for purchase of any material. Therefore the major sources of receipts/ funding for the institution are as follows:-

- **Allotment from the state government.**
- **Development fee collected from the students (Janbhagidari Fund).**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Reponse:- The Internal Quality Assurance Cell (IQAC) acts as catalyst between the students and stakeholders like Parents, Teachers, Staff employers, Funding agencies, Society in general. In pursuance of the National action plan of the National Assessment and Accreditation Council (NAAC) Bangalore, for performance evaluation, assessment and accreditation and quality up gradation of institutions of higher education, the IQAC has been established in the College on 28th August 2020. The objectives of the IQAC is to ensure quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the institution. IQAC act as a dynamic system for quality changes in the institution and helps in better internal Communication. It helps in monitoring various parameters for the various academic and administrative activities of the institution through feedback responses from various stakeholders. The major responsibility of IQAC is documentation of the various programs/ activities leading to quality improvement and the credibility of evaluation procedures. The quality assurance processes, with regard to academic, administrative, are the integral part of the institutional policy. For improving the quality of Faculty, they are encouraged to attend orientation, refresher and short term courses, some faculties are enrolled for online learning platforms and workshop.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Response:- IQAC periodically reviews the teaching-learning process, structures and methodologies of operations and learning outcomes. The standard methods of teaching, learning and evaluation which are proven over the years are being followed. Academic Calendar:- Based on the university academic calendar the institute schedules the academic calendar well in advance at the start of the year with ample time frame for not only the regular teaching-learning process but also to accommodate the various events like FDPs/ guest lectures. The lesson plan is prepared by the faculty members for all the subjects they teach enriching the curriculum with guest lectures and other activities. Daily diary and attendance registers are maintained by the faculty. The regular evaluation of the teachers by the students, feedback on teaching methodologies, course delivery, attitude, strength and weakness, difficulties faced in the subject give a clear idea about the problems faced by the students. The institute monitors the performance of the students. In this context, the assessment is done on the basis of internal exams, assignments and seminar presentations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Response:- Our College is very concerned about the safety and security of the students especially girl students. The college has a discipline committee for monitoring the security of the students. And also in the college sexual harassment, committee exist which take necessary action if there is any problem related to such incidences. The girl students are made aware of women empowerment and their rights. We have some content in over curriculum based on Human rights and women discrimination, sex ratio, fertility and mortality. We provide health Counseling to girl students alsofor which,It was organized by youth Red cross unit of our College. Hence the students were made aware of women empowerment. The college has more than seventy percent female population and therefore the college maintains gender equality and unbiased atmosphere in the campus.

File Description	Documents
Annual gender sensitization action plan	<u>-</u>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>-</u>

7.1.2 - The Institution has facilities for alternate sources of energy and energy	**D. Any 1 of the above**

**conservation measures   Solar energy
Biogas plant Wheeling to the Grid   Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	[View File](View%20File)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Response:- The institution has very less impact on the environment as the college generates very less waste. The College has segregated waste into three parts:- 1. Solid Waste 2. Liquid Waste 3. Hazardous Lab Waste Solid Waste:- The main source of waste in the college are the routine activities e.g. paper, plastics, glass, metals, foods etc. The waste is segregated at each level and the in charge monitors that the waste is collected in defined time period. The local municipality workers in each floor collect, clean, segregate and compile the waste in the dustbins (Green and blue) provided at each floor. The floor dustbins are emptied in movable cart of Nagar Nigam and is taken to the dumping yard of the municipality. The waste is again segregated, recycled and disposed at the landfills authorized by the government.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**D. Any 1of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute provides an inclusive environment for everyone with tolerance and harmony toward cultural, regional, linguistic, communal socio-economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. The national, social and moral values like

social justice. Equality of opportunity, democratic freedom to all, tolerance and respect to all religious are imbibed in students for propagating an inclusive environment to promote tolerance and harmony towards cultural, regional, linguistic, communal and socio-economic diversities to bring the people of Chhattisgarh closer for greater possibilities of co-existence, social empowerment and overall socio-economic progress and development. The institute inculcates values of inclusion and respect for people from all strata. It makes students key agents in the process of empowering young minds through education. The college stands for the service and liberation of all people, irrespective of caste, sex, language and belief. This is achieved through outreach program that provide students with practical exposure to the lives of the marginalized. The institution NSS units of our college participate in various programmes related to social issues organized by the university. Many PG & UG Departments have compulsory project work in social issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as responsible citizens of the country through various activities. The Curriculum is designed by the university for Political science including Gandhian thought, Human Rights, Constitution etc. It is generally seen, that there is a perception among most of the urban sections in our country that exercising their franchise would not make any significant change in the way our nation is being administered with a view to dispel there negative notions, the electioncommission has over the years devised various innovative strategies to attract voters across all sections of society and we strongly believe that the measures would go a long way in increasing voters participation in the coming election

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response:- The College tries to celebrate allnational and international commemorative days, events and festivals

Mahatma Gandhi Jayanti (also swacchata diwas) is also celebrated. National Youth Day i.e. Swami Vivekanand Jayanti Programme (12th January) is also celebrated by NSS unit. The NSS foundation day is also celebrated on 24th September. World Health Day (11th April) and AIDS Day (1st December) were also celebrated by NSS wing. International Yoga Day is celebrated (21st June) by all faculty members and students, all gather together and perform yoga. World Environment Day (5th June) and World Ozone Day (16th September) were

also celebrated to make student aware of environment. World Food Day was also celebrated on (16th October) by NSS unit.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice : I Fostering Social Responsibility

Objectives Of the Practice 1. To develop soft skills like problem solving , team work , time management and leadership qualities in the students. 2. To improve the self confidence and self worth of the students 3. To promote reciprocal learning where both students and recipients are benefited. 4. To help students become better citizens and better human beings 5. To help develop students as the change makers of the society and the Nation

Best Practice : II

Extending support to Health

Objective of the Practice:- 1. To promote health awareness. 2. To create awareness about personal hygiene. 3. To get awareness about preventive measures. 4. To engage students about healthy practices.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

The college has very limited resoures and inspite of this situation the college has preformed well in sports and acadamic the students show great enthusiasm for the games and sports. They have preformed very well in sector and state level sports compitition. Since the inception of the college annual acadamic result.has been improving.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action :-

The college has meagre infrastructure facilities there fore in future main requirement is for building and sports facilities. There is utmost need of UG and PG laboratries. The college is deprived of central library and regular post of librarian. Which in future has to be fulfilled. The college students excel in sports activites there fore the students have to be promoted for outdoor and indoor sports activities. The regular post of sports teachar has to be granted. The college is located in industrial and crowded area of Bhilai. The college can collaborate with them and promote students for skill development and enterpreneurship.